



Office of the Special Representative of the Secretary-General for
CHILDREN AND ARMED CONFLICT

**Temporary support to the Office of the Special Representative
of the Secretary-General for Children and Armed Conflict**

The Special Representative of the Secretary-General for Children and Armed Conflict has identified a need to reinforce and expand her Office's cooperation with regional and sub-regional organisations in order to prevent violations and abuses against children affected by armed conflict. Regional and sub-regional organizations and arrangements make valuable contributions for the protection of children affected by armed conflict and have a role to play in preventing such violations, particularly in the context of the increasing cross-border nature of conflict and violations.

The Office is looking for a consultant to provide substantive facilitation and organisational support to the Office in engaging with African regional organizations on regional prevention plans, coordinating with regional organizations and their Member States, and building momentum for the discussion of such plans, as well as other tasks as required. For 2019, the focus on this engagement will be on two sub-regional African organizations and their respective Member States: the Intergovernmental Authority on Development (IGAD) and the Economic Community of Central African States (ECCAS). Close coordination with the African Union will be also undertaken during this engagement.

Duties and Responsibilities

Under the overall guidance and supervision of the Head of the Regional, Monitoring and Reporting Unit, the consultant will be responsible for the following:

- provide substantive and up-to-date expertise on regional and sub-regional organizations in Africa, their processes, and policies,
- maintain regular contact with key actors within regional organization, sub-regional organization and their Member States,
- provide strategic advice on engaging with regional and sub-regional organizations in Africa,
- assist in the coordination of consultations and meetings with regional and sub-regional organizations in Africa, and
- provide support to any other tasks as required for this strategic engagement.

Expected Outputs / performance indicators

Reporting to the Special Representative and the Head of the Regional, Monitoring and Reporting Unit, the consultant will:

- provide monthly email updates on regional and sub-regional organizations in Africa on their political developments and policies on children and armed conflict, with a focus on IGAD and ECCAS,

- maintain regular, at least monthly, contact through email and teleconferences with key actors within IGAD and ECCAS and their key Member States,
- draft two strategic engagement plans by February 2019 (approximately 4 pages) on how the Office of the Special Representative could cooperate with IGAD and ECCAS on developing regional prevention plans to protect children affected by conflict,
- assist in conceptualising and organising preparatory consultations and two workshops for IGAD and ECCAS Member States (including drafting agenda, identifying key partners, identifying participants and speakers, drafting report of the workshop),
- draft a final report by December 2019 on the engagement with IGAD and ECCAS during 2019 detailing in particular possible next steps (approximately 6-8 pages), and
- provide support to any other tasks as required for this strategic engagement.

Location and travel

Home-Based

The consultant will travel to New York for one week for consultations and for two workshops with regional organizations (ECCAS in Libreville, and IGAD in Addis Ababa) as required.

Expected Duration

The consultancy will be for a duration of 12 months starting on 1 January 2019. The consultant will work 5 days per week.

Qualifications/Special skills

Academic qualifications:

A first level university degree in combination with two additional years of qualifying experience

Experience:

Minimum five years of experience working with regional and sub-regional organizations in Africa,

Experience in policy development and implementation at regional or sub-regional level,

Experience in coordinating regional and sub-regional policies,

A demonstrated experience in regional and sub-regional cooperation on peace and security,

Experience in coordinating workshops and consultations,

Language:

Proficiency and demonstrated drafting ability in English is required

Applications

The following three documents must be submitted to badilad@un.org with all applications, incomplete applications will not be accepted:

1. cover letter,
2. UN Personal History Profile(PHP) or P11, including past experience in similar projects.
3. three references.

*****The deadline to apply is 11 December 2018. *****