



**Office of the Special Representative
of the Secretary-General for Children and Armed Conflict**

RESEARCH CONSULTANT – TERMS OF REFERENCE

A. Background

This consultancy is located in the Office of the Special Representative of the Secretary-General for Children and Armed Conflict. The mandate and work of the Office derives from General Assembly resolution 51/77 and subsequent resolutions, as well as successive Security Council resolutions on children and armed conflict.

B. Project description and objective

As requested by General Assembly resolution A/RES/72/245¹, which states the “need for the Office of the Special Representative of the Secretary-General, in cooperation with States, United Nations bodies and agencies, regional organizations and especially sub regional organizations, to enhance its public awareness activities, including by collecting, assessing and disseminating best practices and lessons learned, in accordance with the existing mandate,” the OSRSG CAAC will be undertaking a series of studies to assess lessons learned and best practices over the past 22 years of the CAAC mandate.

The aim is to provide practitioners and workers on the ground with the lessons that have been gleaned over the two decades of the mandate to enhance their ability to assist affected children. In order to meet this aim, case studies must be undertaken to interview actors and determine how effective interventions were in meeting the needs of the affected children.

The Office has begun a series of studies into various country situations, as well as undertaken research into mediation in peace processes and child reintegration activities, to best equip child protection actors in the field to carry out their work most effectively and efficiently.

The consultant to be hired will assist the senior staff in the Analysis and Outreach Unit to carry out these activities and deliver concrete examples and information to UN, government, NGO and other actors by the end of 2020.

C. Responsibilities

Under the overall guidance and supervision of the Chief of the Analysis and Outreach Unit/CoO, the consultant will be responsible for the following:

- research and collate best practices and lessons learned of CAAC activities over the past 22 years;
- assist in the creation and organisation of lessons learned/best practices activities and events,
- under the supervision of the Chief, conduct desk research and draft case studies on country-specific examples;
- assist in other Unit activities related to lessons learned/best practices as required;
- provide support to any other tasks as required for the process.

D. Expected Outputs / performance indicators



Under the overall guidance and supervision of the Chief of the Analysis and Outreach Unit/CoO, the consultant will be responsible for producing or assisting in the production of the following:

- research, collate and draft a number of case studies for inclusion in the lessons learned and best practices database being created by the OSRSG CAAC;
- backup senior unit members in their research on a range of country-specific issues;
- participate in and assist in work in mediation guidance research and child reintegration work of the unit as required;
- assist in the organisation and execution of events and similar activities as required;
- contribute to the outreach of the unit/Office by providing the communications team with information and stories upon request;
- other related activities as required.

E. Location

The consultant will work in the New York office of the OSRSG CAAC.

F. Duration of Work

The duration of the full-time consultancy will be for 9 months starting as soon as possible. The consultant will be paid at the end of each month upon successful completion of the tasks allocated for that month.

G. Qualifications

Education and Experience

Bachelor's degree in international relations, political science or related field.

Candidates for this consultancy shall have the following qualifications:

- knowledge of or experience working in humanitarian affairs,
- degree in international relations or politics;
- experience with working in or with international organizations,
- experience working communications or marketing,
- experience in organizing events or performing secretariat-like functions,
- proficiency in the English language is required, a knowledge of Spanish is highly desirable.

How to apply

To apply, please email the following information to Denise Badila at badilad@un.org under reference Child Reintegration Research Consultant **no later than 15 September**.

1. cover letter,
2. personal CV, including experience in similar projects and names of 3 references, and,
3. writing sample.

Only successful candidates will be contacted